

## Professional Profile

### ABSTRACT

Practiced legal researcher with professional experience both as a Reference Librarian and legal practitioner in multiple practice areas holding skills applicable to both national and foreign legal research.

### RELEVANT SKILLS

- Extensive knowledge of Lexis Advance, Westlaw, Bloomberg Law, CEB, and Fast Case
- Experience with legal and non-legal databases including Brill (Foreign Law Guide), CCH/Cheetah, Gale, HeinOnline, IBFD, JSTOR, Justis, LegalTrac, LLMC, Making of Modern Law, Max Planck, ProQuest, PubMed, SSRN, and Tax Notes
- Experience with multiple e-book platforms
- Experience with Libguides 2.0 and CMS
- Experience with EndNote, RefWorks, and Zotero
- Experience with Camtasia, Prezi, and Adobe Photoshop
- Basic knowledge of HTML and CSS
- Basic knowledge of Microsoft OneNote and Excel, and Corel WordPerfect
- Proficient in Microsoft Office
- Basic knowledge of French, Hebrew and Spanish

## Education

- **The Catholic University of America** Washington, D.C.  
M.S.L.S. (GPA 3.9/4.0) 2009
  - Student Representative on Law Library Advisory Committee
- **American University: Washington College of Law** Washington, D.C.  
J.D. (*cum laude*, top 30%, GPA 3.5/4.0) 2008
  - Staff Editor, *The Modern American*
- **Goucher College** Towson, Maryland  
B.A. (English) (General Honors, GPA 3.5/4.0) 2004

## Relevant Experience

### **Southwestern Law School, Leigh H. Taylor Law Library**

Los Angeles, California

*Head of Collection Services, Adjunct Professor of Law*

March 2023 – Present

Leads and directs the operations and activities of library's Collection Services (f/k/a Technical Services) Department including acquisitions, subscription renewals, cataloging and metadata, digital collections, processing, and Interlibrary Loan. Ensure that discovery and access tools and operations are in compliance with vendor license agreements. Manage and maintain vendor relationships; maintain and update library webpages. Supervise four assigned personnel.

As part of the library Management Team, collaborate on the strategic development and implementation of library policies, plans and procedures.

Continue to cover Reference Desk and Zoom Drop-In shifts and teach legal research in First Year Legal Analysis Writing & Skills (LAWS) and upper-level research courses.

*Digital Initiatives Librarian, Adjunct Professor of Law* 2022- 2023

Continued all duties performed as Reference Librarian. Proposed, created, and taught a class focused on legal technology. Managed electronic access to digital collections including password distribution and diligence. Collaborated with colleagues to evaluate and select library materials and technology tools for

acquisition and weeding and de-selection. Developed, maintained, and oversaw vendor relations as the as the primary liaison with publishers and vendors. Worked with Systems Librarian on implementation of new databases and UI of library ILS, and Cataloging materials. Coordinated with Acquisitions Manager to ensure renewals are timely processed.

*Reference Librarian, Adjunct Professor of Law* 2019- 2022

As member of Reference Team monitored shared reference email and participated in daily Reference Desk shifts, including Zoom Drop-In hours. Taught legal research in First Year Legal Analysis Writing & Skills (LAWS) course and upper-level Practical Legal Research course. Provide in-class instruction to upper-level seminars and taught one-on-one research training sessions. Developed instructional materials. Spearheaded library's implementation of Libguides; created, updated, and maintained research guides. After pandemic closure, launched an appointment scheduling system for students to utilize. Member of Collection Development Committee. Coordinated distribution of database passwords and served as vendor liaison.

**Seton Hall University School of Law Rodino Library** Newark, New Jersey  
*Reference/Research Librarian; Assistant Professor* 2017- 2019

Served as Library Liaison to over twenty faculty members and assisted with scholarship projects by providing in-depth research assistance and written documentation of findings. Member of Collection Development Committee. Investigated and recommended new technologies, databases, and resources. Served as Journal Liaison and coordinated training for executive board members and journal staff. Participated in daily rotation on Reference Desk. Provided in-class instruction and taught one-on-one research training sessions. Developed instructional materials. Created, updated, and maintained research guides. Gave library tour and orientation to new law school staff and faculty. Participated in planning, organizing, and advertising outreach programs. Planned programs, workshops, and events for various patron groups. Partnered with area libraries to provide legal research training to public librarians. Mentored minority law students. Communicated with vendors regarding subscriptions and training opportunities. Supervised ILL Department.

**State Compensation Insurance Fund** Glendale, California  
*Attorney II* 2015-2016

Performed Worker's Compensation defense at trial level. Primary responsibilities included attending daily hearings and trials, filing petitions for relief, conducting and defending depositions, advising claims department regarding legal strategy, and negotiating settlements.

**The Law Office of Jonathan Katz, Esq.** New York, New York  
*Of Counsel* 2013-2014

Prepared research memorandum on topics in corporate, contract, and entertainment law. Reviewed and edited contracts and motions.

**United States Bankruptcy Court for the District of Maryland** Baltimore/Greenbelt, Maryland  
*Law Clerk to the Honorable Wendelin I. Lipp* 2013

Researched issues presented by daily hearings utilizing Lexis, Westlaw, HeinOnline, and treatises. Presented findings to Judge in oral and written form. Organized and updated shared Chambers' library.

*Law Clerk to the Honorable Duncan W. Keir* 2011-2013

Researched issues presented by daily hearings and upcoming trials. Presented findings to the Judge in oral and written form. Organized and updated Chambers library materials. Reviewed Chambers library subscriptions for renewals and cancellations. Trained interns and incoming law clerks on courthouse technology and resource resources.

*Law Clerk to the Honorable Robert A. Gordon* 2010-2011

Researched issues presented by daily hearings and upcoming trials. Presented findings to the Judge in oral and written form. Created training manual for interns and incoming clerks on motions review and Chambers' protocol.

**Vienna Law Group. P.C.** Fairfax, Virginia  
*Research Associate* 2010

Researched and drafted motions and briefs on various criminal and civil law issues. Prepared advisory memorandum for Partners.

**Law Firm of Walter S. Booth** Bethesda, Maryland  
*Associate* 2008-2010

Researched and drafted briefs and motions at both the trial and appellate level in state and federal court. Trained interns on Lexis and various print resources for legal research.

**Department of Justice Law Library** Washington, D.C.  
*Library Intern* 2009

Participated in collection development meetings. Updated library intranet site as new resources were added to collection. Compiled comprehensive set of briefs filed by Attorney Generals. Aided patrons (both public and Justice Personnel) with research requests in person, via email and live-chat messenger. Gave library tours. Planned library social and training events.

**Alley Cat Allies** Bethesda, Maryland  
*Legal Intern* 2007

Prepared memorandum on the development of animal anti-cruelty laws, evolution of *mens rea*, and the connections among child abuse, domestic abuse, and animal cruelty. Created national research guide for animal anti-cruelty laws.

**Central Criminal Court (Old Bailey)** London, England  
*Legal Intern* 2006

Conducted legal research about matters pending before the Justice.

## Select Publications and Presentations

- *ABA LTRC: Shelf Life Tech Recs: What Resource Do You Use to Stay Current on Advancement in Legal Technology?* AALL SPECTRUM Vol. 23, No. 5, at 11 (May/June 2019).
- *The Doctrine-Skills Divide: Legal Education's Self-Inflicted Wound*, in KEEPING UP WITH NEW LEGAL TITLES 110 Law. Libr. J. 539, 546-48 (Benjamin Keele and Nick Sexton eds. 2018) (book review).
- Hitting the Ground Running: Gearing Up for the Real World (2018): Do We Have That?
- European Union Business Law: Developing and Researching the AWR Paper (2018)
- Researching the AWR: Selected Problems in International Human Rights (2018)
- *Child Abuse or Parental Love: The Treatment of Children in the Bible*, 31 Jewish BibleQ. 48-52 (September 2002).
- *Kedushah, Holiness and Ethics*, 29 Jewish Bible Q. 106-112 (January 2001).

## Professional Organizations

- Southern California Association of Law Libraries
  - *Member*, Programs Committee (2019-2022)
  - *Member*, IT Committee (2021 – Present)
- New Jersey Law Librarian Association
  - *Member at Large*, Executive Board (2018-2019)
- American Association of Law Libraries
  - *Member*, Academic Law Libraries SIS
  - *Member*, Government Law Libraries SIS
  - *Member*, Foreign, Comparative & Int'l Law SIS
  - *Member*, Research Instruction and Patron Services (RIPS) SIS
  - *Member*, Technical-Services SIS
  - *Member*, Legal Technology & Innovation SIS 2021-Present
  - *Member at Large*, Executive Board, Legal Technology & Innovation SIS (2022-2024 term)
- Bar and Court Memberships
  - California State Bar (Inactive), Maryland (Inactive), New York (Retired), and the District of Columbia (Inactive).
  - Supreme Court of the United States; Fourth Circuit Court of Appeals; United States District Court for the Central District of Los Angeles; United States District Court for the District of Maryland (Inactive).

## Awards

- AALL Registration Grant Award Winner (2017)
- CALI Excellence for the Future Award (Legal Writing Fall 2008)