

# SOUTHWESTERN LAW SCHOOL

## L O S A N G E L E S

### **Alumni, Trustee, and Board Member COVID-Related Campus Access Policy**

**Administrative policy approved May 17, 2022. Effective as of June 9, 2022.**

**Revision History:** Revised July 30, 2022; revised September 19, 2022 (adding reservation of rights); revised December 16, 2022 (changes regarding testing) with changes effective January 3, 2023.

**Related policies:** COVID-19 Vaccine and Booster Policy; General Visitor Access Policy During COVID.

**Review Date:** April 2022 (COVID-19 Response Team).

#### **1. Overview**

Southwestern Law School's proactive implementation of a COVID-19 vaccination requirement—in addition to other common-sense safety protocols—has proved to be an important factor in keeping our community safe during the 2021–2022 academic year. This policy outlines additional protocols for alumni, trustees, and board members who wish to access campus starting in June 2022. These protocols are intended to help keep our campus community and visitors safe.

#### **2. Alumni Access**

Southwestern alumni are permitted to access campus for bar study, speaking events, Southwestern-related meetings, and general library use as of June 1, 2022. All individuals accessing the Southwestern campus must be fully vaccinated against COVID-19, including the first booster if eligible, and provide proof to Southwestern before accessing campus.

Southwestern alumni who are not fully vaccinated, including the first booster, if eligible, may enter campus if they present a negative result from an antigen test taken within 12 hours of arriving on campus. Southwestern will not accept the results of a self-administered test. Alumni presenting test results will not be able to enter campus using

their Southwestern ID card. To gain access to campus, fully vaccinated alumni should contact [administrativeservices@swlaw.edu](mailto:administrativeservices@swlaw.edu) to initiate the access process, which includes alumni status verification and COVID-19 vaccination verification (you will be sent a link to upload your proof of COVID-19 vaccination). Once access verification is complete, the individual will be able to use their Southwestern ID card to enter campus buildings.

Alumni without a current Southwestern ID card may purchase one through the Administrative Services Office. Call (213) 738-6800 or email [administrativeservices@swlaw.edu](mailto:administrativeservices@swlaw.edu) to verify business hours.

Alumni who have not provided proof of COVID-19 vaccination before arriving on campus must check in at the Bullocks Wilshire security desk upon arrival and show a government ID and proof of vaccination or negative test (as described above) at that time.

### **3. Campus Access for Trustees, Alumni Association Board Members, Nickel Club Board Members, and SWIEP Board Members**

Members of the Southwestern Board of Trustees, the Alumni Association Board, the Nickel Club Board, and the SWIEP Board must be fully vaccinated against COVID-19, including the first booster if eligible, and provide proof to Southwestern before accessing campus access.

To gain access to campus, contact [administrativeservices@swlaw.edu](mailto:administrativeservices@swlaw.edu) to initiate the access process, which includes board member status verification and COVID-19 vaccination verification (you will be sent a link to upload your proof of COVID-19 vaccination). Once access verification is complete, the board member will be able to use their Southwestern ID card to enter campus buildings. If the board member does not have a current Southwestern ID card, they should contact the Dean's Chief of Staff (trustees) or the Institutional Advancement Office (other board members).

Trustees and board members who have not provided proof of COVID-19 vaccination before arriving on campus must check in at the Bullocks Wilshire security desk upon arrival and show a government ID and proof of vaccination status at that time.

If a trustee or board member cannot provide proof of full vaccination, the results of a negative antigen test taken no more than 12 hours in advance will be accepted.

Contact [covidmanager@swlaw.edu](mailto:covidmanager@swlaw.edu) with questions regarding this policy.

#### **4. Policy Revisions**

Southwestern reserves the right to change or modify any aspect of this policy and the related protocols at any time, with or without prior notice.