



TO: Christin Dennis

FROM: Joan L. Danto
Vice President, Business and Legal Affairs

DATE: September 10, 2008

RE: Externship for Business and Legal Affairs Dept.

The following is a description of the various areas for which the Business and Legal Affairs department is responsible. The extern will be responsible for assisting in some of these areas depending on the needs of the department as well as the abilities and knowledge of the extern. In some cases the responsibilities may be project specific

Business and Legal Affairs handles negotiating and drafting development, production, licensing and distribution deals for feature films by Regent Entertainment and for television programming of the here! television network as well as involvement with financing of various film projects. Regent is a full service mini studio.

Various types of transactions may include the following:

- Negotiating and drafting a variety of contracts, including agreements for program acquisition and development, pilot/series production, talent agreements, advertising/production integration deals, and content licensing agreements;
- Reviewing digital and "new media" matters, including mobile and wireless deals, Internet sales and distribution Negotiate and international format production deals;
- Coordinating with other company departments on production related matters;
- Counseling marketing staff on sweepstakes and contests rules and regulations, and marketing issues;
- Assisting with distribution rights and clearance issues that may arise in connection with the exploitation of programming; and
- Providing oversight of regulatory, governmental affairs and trade group participation.

The extern should have the ability to multi-task, think two steps ahead, excellent organizational skills, self starter, pleasant personality, can-do attitude, good follow-up. Experience in film and/or TV business preferred. Drafting letters and simple contracts, tracking progress of film production, rights may be required. Opportunity to interrelate with all execs and learn the big picture on film and television production and distribution. Student must have completed a course in copyright law. Completion of Entertainment Law course will also be helpful.